Re-Enrollment instructions

To access Family Portal:

☐ Please go to **arcadiachristianschool.org**

☐ Click **"Apply"**

☐ Click **"Admissions"**

☐ Click **"Re-Enrollment" Button**

☐ Select **"Parent Log In"** from the menu bar and **"FACTS Family Portal"** from the drop-down menu.

☐ Enter the following District Code for ACS: **ACS-CA**

☐ Type in your username and password. If you have forgotten your username or pass word, please click on the link provided.

☐ After logging in, click on **"Apply/Enroll"** in the left menu.

☐ Click on the **Enrollment/Reenrollment link.**

Our Online Enrollment system will open with a link to the enrollment packet for your student(s). The online process should take approximately 15 minutes to complete. Your information will be saved if you need to quit and come back later.

The Instructions and Enrollment Checklist page of the enrollment packet contains supplemental enrollment forms that also must be submitted. Further instructions on these forms are provided online.

If you have any questions about the process, please contact ACS Office at (626) 574-8229.